



Cajon Valley Union School District
750 East Main Street
El Cajon, CA 92020
(619) 588-3000
Website: www.cajonvalley.net

Citizens' Oversight Committee (COC) of the Cajon Valley Union School District

Minutes Adopted

CALL TO ORDER

The meeting of the Citizens' Oversight Committee was called to order by Sharon Dobbins on February 10, 2021 at 10:03 a.m. via Zoom.

Members Present: Susan Holtz, Robert (Bob) Kiesling, Peter Lupo, Sheri Runyen and Joe Wade (*entered meeting after election of chair and co-chair*). Apologies: Steve Devan and Loree Trim.

District Staff: Charles Allen, Esmeralda Ayon, James Beard, Scott Buxbaum, Miranda Durning, Sharon Clay, Sharon Dobbins, Jon Guertin, Vickie Hayman, and Lisa Krueger.

WELCOME, ROLL CALL AND INTRODUCTION OF NEW MEMBERS

Sharon welcomed everyone and thanked them for their attendance. She shared that new members, Joe Wade and Loree Trim, were approved by the Governing Board. Joe and Loree replace Deanne and Victor, whose terms ended on 1/31/2021.

Sharon introduced Joe, who is a Parent/PTO Representative with a student at Johnson Elementary. Loree was unable to attend the meeting today and will be introduced at the meeting in May. Sharon also introduced a new staff member, Miranda Durning, Director of Fiscal Services.

APPROVAL OF MINUTES

The minutes from the November 18, 2020 meeting were approved on a motion made by Bob, seconded by Sheri, and carried 4-0.

ELECTION OF CHAIR AND CO-CHAIR

Sharon explained that, due to the terms of Deanne and Victor ending, both the Chair and Co-Chair positions on the committee need to be filled. Bob nominated Sheri for Chair and Steve for Co-Chair. A vote of the members was taken and both members were unanimously approved for their respective positions, 4-0.

REVIEW OF DRAFT ANNUAL REPORT

Sharon pointed out that the Annual Report covers the financial information through June 30, 2020, which is the end of the fiscal year. Current project status information is through December 31, 2020. Future plans are also included. Deanne Markle, Chair at the time the report was drafted, has reviewed the report and will be signing the cover letter.

Sharon reviewed the Annual Report with the committee, pointing out the 2020 project highlights and noting that a correction needs to be made under Security Lighting. She inquired as to any other changes or correction needed. None were requested. She noted that after the

changes are made, she will email the final report to the Committee, post it on the website, and share it with the Governing Board, City of El Cajon, and community groups.

Sharon continued that the Audit Report regarding the financials is being finalized at the present time, and the auditors provided a draft with no findings and with everything in compliance. The final report should be available by the end of the week. This will also be emailed to the Committee and posted on the website.

BUDGET AND PROJECT UPDATES

Sharon reviewed the Consolidated Budget Report, pointing out the status of the projects from Prop C funds:

Emerald Middle School: project is near completion; James added that it should be completed by the end of the school year.

Crest Elementary: The erosion control project is planned for summer 2021.

District: The District-wide security lighting project is in progress and is expected to be completed by the fall.

Greenfield Middle School: The sidewalk upgrades and concrete work has been completed; final invoices are expected to be received and paid. Any funds remaining will be moved to contingency.

Johnson Elementary School: Project is completed and occupied. Once all invoices have been received and paid, remaining funds will be moved to contingency.

Naranja Elementary: This project began over winter break; includes seven new classrooms, itinerant spaces, staff restrooms and the renovation of existing student restrooms.

Bostonia Global: Architect study has been completed.

Prop EE Bond Fund:

Sharon noted that this has not changed much from the previous report, showing the Bond authorization (issued and remaining), as well as revenues and expenditures. As of the 2/01/21 report date, there was an uncommitted fund balance of \$6,137.447, with a remaining authorization of \$7,000,000.

Jon added that the cost of Chromebooks through their present vendor has risen from \$235/ea to \$275/ea. They are evaluating other options and looking for another vendor to drive cost down. The District has been able to use stimulus funds to purchase student devices, which is helping to stretch the bond dollars further.

DISCUSSION/OTHER

There was discussion regarding the completion of projects with the current bond. Sharon shared that all currently planned construction bond projects should be completed by the fall of 2021. However, with the use of the contingency funding, the remaining projects are expected to be completed by the fall of 2022. Scott added that the Educational Technology Bond is anticipated to continue for another 4-5 years.

Bob commented that once the projects are complete, it is important to share the information with the community regarding completed projects and future school facility needs.

ADJOURNMENT

The meeting was adjourned at 10:40 a.m.

NEXT MEETING

The next COC meeting is scheduled for Wednesday, May 12, 2021 at 9:00 a.m via Zoom. An evite will be sent via email the week prior.